

Upper Rissington Neighbourhood Plan Steering Group

Notes from a Meeting held on Thursday 22nd February 2018 at 7pm

Present:

Andrew Maclean (Chairman) (AM) Gareth Phipps (GP)
Emma Goodbody (EG) Andrew Somiah (AS)
Kate Dawe (KD) Amos Peak (AP)
Julia Sibun (JS)

1. Apologies for absence

ACTION

Fraser Morpew (FM), Michele Clifford-Holmes (MC-H)

2. Approval of the Notes from the last meeting held on Thursday 25th January 2018

The Notes from the last meeting were approved. GP advised the correct spelling of his surname.

3. Matters Arising

AP advised that £480 had been agreed to date towards FM's expenditure on the Village Questionnaire, and that FM would need to clarify the balance of expenditure that has been submitted. AP and AM agreed to discuss further with FM.

**AM/AP
FM**

Website/IT

AS advised that he has been in contact with Jerry Flint and was in the process of taking over the management of the Group's website. AS advised that he is presently researching the possibilities for the free hosting of the site to avoid any costs if that can be achieved. AS confirmed that the current name of the website was www.upperrissingtondevelopmentplan.co.uk and it was agreed that the name of the website should exclude the word *development*. AS advised that he would email suggestions for the name of the website before finally committing. AS would also ensure that there was a dropdown on the site to allow residents to *sign up for further information*. AS commented that he would include a generic email address to allow residents to forward emails to the Group.

AS

It was agreed that AS would have a meeting with AM and Pauline Rigby to agree a way forward to increase the broadband capacity to the village. AP enquired if there was a private option to install fibre optic broadband into the village, but it was agreed that as there was no existing ducting in place that this would prove to be a very expensive option. AM advised that he, together with the Clerk of the UR Parish Council, had written to Councillor Lynden Stowe to ascertain why all the properties in the village had been excluded from being connected. AM would report further.

AM/AS

AM

KD advised that she had researched the various splinter groups within the village and would forward the names to JS, so that they could be circulated to the Group. **KD**

AM commented that the decision following the consultation period for the agreement of the designated area for the NDP was due on 22nd February but he had not received any news to date. AM would email the Group once he had been advised of the decision. **AM**

GP suggested that the form required for the application of grant funds should be considered at the next meeting. AM advised that he would bring the relevant form to the next meeting. JS to include on the agenda for the next meeting. **AM**
JS

Sport

AM commented that he had approached Gary Black and Dean Beard (Sports Committee) to discuss the Village sports facilities. They were reluctant to get involved with the village plan as they felt poorly placed to make decisions on behalf of the whole village. AM explained that we were just looking for ideas that would go back to the village for a decision and asked if they had any ideas on the type of facility that we should think about making provision for in the long term. They suggested that the village would benefit from a MUGA (multi-use games area) and possibly cricket nets with an artificial surface. AM suggested to the group that the Great Barrington land would be a good position for a MUGA. It was agreed to invite Gary and Dean to a future meeting when Sport Facilities would be discussed.

Village Hall

It was agreed to approach Wayne Fisher, a representative from the Village Hall Committee, to attend one of the future meetings.

Wildlife

In FM's absence from the meeting JS advised that FM was now a member of the Gloucestershire Wildlife Trust and that he wanted to approach that organisation with a view to guidance as to the possible use and management of Ansell's Copse. After discussion it was agreed that FM should invite the organisation to undertake a complete inspection of all the possible wildlife areas within the village in the Spring when the Spring flowers/growth would be visible. It was agreed that the inspection should be open to any resident or member of the Group with an interest in wildlife. JS would discuss the proposal further with FM. **FM**
JS

Play Areas

GP commented that he had not yet made contact with a representative of the main Development Consultation Group and it was agreed that he would discuss the matter further with Pauline Rigby the Clerk of the Parish Council to find the way forward to communicate with that Group. JS to forward to GP the email address for Pauline Rigby. **GP**
KD

KD advised that she had not yet had an opportunity to discuss the play areas with Ruth Arnold and would report further at the next meeting. **AM**

AM commented that he had been in contact with the Little Rissington Parish Council who were very interested in joining the footpath from Sandy Lane with their Village. It was agreed that AM would set up a future meeting with Wendy Sterling in Little Rissington to pursue the matter and that the meeting should be open to any resident or member of the Group with an interest in the village footpaths. **KD/GP**

KD and GP commented that they had not yet had an opportunity to approach Chris Willett to see if he would be interested in becoming a member of the Group. They would report further at the next meeting.

GP commented that the agenda for all future meetings should be constructed around the headings of each section of the Plan so that each section can be methodically discussed and agreed at the meetings. **JS**

New Volunteers

It was agreed that JS/EG should put out notifications on Facebook for volunteer opportunities and list the section headings where particular skills or interests were required. It was also agreed that AS would include the same notifications on the website in due course. **JS/EG**
AS

4. Treasurers Update

AP reminded the Group that all expenditure needs to be approved by the Parish Council before being agreed. **ALL**

5. Review of the Village Walk on the 4th February

It was agreed that the Village Walk had been worthwhile and that approximately 18 people had attended.

GP produced an excellent large scale map of the village with the exception of the Sandy Lane houses. It was agreed that the map would be used as a working map at future meetings and that areas under consideration within the Plan would be colour coded. It was agreed that the map would also be downloaded on to the website in due course to allow residents to consider the Group's suggested allocation of use. AM advised that he would supply the plans for the Sandy Lane houses to GP so that these plans could also be enlarged for use at future meetings. The full scale map could also include images, such as plants, wildlife etc to indicate their location in the village. **AS**
AM/GP

6. Preparation of the Gantt Chart

GP commented that the owner/writer of each section of the Plan needed to inform GP of their own timescales for providing their comments to him for inclusion within the Chart. It was agreed that JS would circulate the section headings with the writer's name to the Group, and thereafter would ask each individual to submit their **JS**

outline timescale to GP before the next meeting.

GP would incorporate the headings, writer's name and timescales into the Gantt Chart. **GP**

7. Any other business

AM advised that the next Village Open Meeting was to be held on Thursday 22nd March where the Group should be represented. AP was the only person present that was able to attend the Village Open Meeting, and it was agreed that AM would discuss with FM, and JS would discuss with MC-H to see if either of them are able to attend the Village Open Meeting on the 22nd March. **AP**
AM/JS

It was agreed that the next meeting should be held before the Village Open Meeting when preparation work could be discussed and agreed. JS commented that a Mission Statement should be written for the Group that could be handed out Village Open Meetings, and at other Village events. GP commented that it was important for the Group to now have as much exposure as possible to the Village, so that residents can understand the objectives of the Group, i.e. at the Group to be represented at various village events. **AM/JS**

GP commented that visuals were important when making presentations to residents or at Open Meetings and that he and AS would consider and research the use of a projector for presentations. **GP/AS**

8. Date of the next meeting

Thursday 15th March at 7pm in the Village Hall. EG gave her apologies that she would be unable to attend the next meeting.