

Upper Rissington Neighbourhood Development Plan

Notes from a Meeting held on Thursday 25th January 2018 at 7pm

Present:

Andrew Maclean (Chairman) (AM) Emma Goodbody (EG)
Fraser Morpew (FM) Gareth Phipp (GP)
Kate Dawe (KD) Andrew Somiah (AS)
Julia Sibun (JS)

1. Apologies for absence **ACTION**

Amos Peek (AP), Michele Clifford-Holmes (MC-H)

2. Welcome to new members of the Group

AM welcomed three new members to the group – Andrew Somiah, with IT knowledge, and Gareth Phipp and Kate Dawe both with project management experience.

3. Notes from the last meeting held on Tuesday 28th November 2017

The notes from the last meeting were approved without any amendments.

4. Matters Arising & Headings/Sections for the NDP

AM reminded FM to speak to Pauline Rigby to discuss reimbursement of his expenditure to date. AM advised that Pauline is in her office on Tuesdays and Thursdays for a couple of hours from 10am. **FM**

The various websites for the Village were discussed and it was agreed that AS would take over the responsibility of the maintenance and updates on the Neighbourhood Development website - <http://www.upperrissington.co.uk/category/parish-plan/>. **AS**

AM commented that he would introduce AS to Jerry Flint, who would be standing down from the responsibility. **AM/AS**

It was agreed that AS would have a meeting with AM and Pauline Rigby to agree a way forward to increase the broadband capacity to the village. **AM/AS**

KD commented that there appeared to be a number of splinter groups within the village and everyone agreed that there should be one central point where all residents can collect information. It was agreed therefore that a new heading for the Plan would be Communication and AS would head up the sub-group with GP and KD, where proposals would be submitted for the correct platforms for communication within the village. **AS
GP/KD**

For those residents without access to IT it was agreed that *The Breeze* should come more into its own providing information over a wide range of subjects. This matter can be included within the **AS
GP/KD**

Communication heading.

It was agreed that FM would download the results of the Questionnaire on to the website with the assistance of AS. **FM/AS**

AM commented that the final date of the consultation period for the agreement of the designated area for the NDP was 31st January, and AM would update the group at the next meeting of the agreed designated plan. At this time AM commented that the Group can apply for a grant of up to £9,000 for the production of the NDP document, and that all expenditure would need to be approved by the Parish Council. **AM**

The grant would cover such items as the appointment of a Planning Consultant, Traffic Studies etc.

The timing of holding an Open Residents Meeting was discussed. GP commented that the group had to be extremely clear about the purpose and content of such a meeting, and that residents had to be made aware that the group were not connected with the development of Victory Fields, or with Linden or Bovis.

Other headings were discussed.

Sport

AM commented that he would speak to Gary Black (Sports Committee) to invite him on to the group. **AM**

Broadband/IT

AS to complete this section as previously discussed. **AS**

Village Hall

A representative from the Village Hall Committee would be asked to put forward their comments on the future use of the Village Hall. **AM**

Sustainable Housing

AM commented that it was important that housing was discussed in the NDP, and that the group are not seen to be negative in respect of any additional housing i.e. the NDP would not object to housing infill, or sheltered housing, or affordable housing. AM commented that the development boundary had been tightly drawn within the Emerging Local Plan.

MoD

GP mentioned that the MoD Contract did not expire until 2030 and therefore this subject should have its own heading within the NDP. **GP**

Green Spaces

The various uses for the green spaces were discussed – allotments, community orchard, footpaths, trim trails, protected trees, wildlife areas, dog walking areas, children's recreation, picnic areas, wild

flower meadows etc. It was agreed that the walk around the village on Sunday 4th February would clearly identify where these uses could be implemented. **AM**

Wildlife

FM mentioned that he had recently become a member of the Gloucestershire Wildlife Trust, and that he would approach that organisation to enquire if they would nominate one of their rangers to review the wildlife in the village. **FM**

Play Areas

GP commented that it was important, at this early stage, to consolidate all the various play parks being considered between the two ends of the village by the developers – GP thought it important to influence the right people to carry the message, and it was agreed that GP make representation to one of the representatives of the newly formed group working with Bovis/Linden. **GP**

It was agreed that the Play Area section required a sub-group to produce the content and proposals, and volunteers would be discussed at the next meeting. KD mentioned that she would discuss with Ruth Arnold. **KD**

AM commented that other sources for grants for the play area equipment should be considered – and he mentioned the Broadway Play Area as an excellent example of the purchase of good equipment.

KD commented that a section should be included for linking and sharing all the facilities in Little Rissington, Great Rissington, Upper Rissington and Wyck Rissington. **KD**

AM commented that the proposal of a new footpath to link to four separate rights of way was an on-going issue and would be included in the Footpaths & Cycleways section. **AM**

KD and GP commented that they would approach Chris Willett to see if he would be interested in becoming a member of the group. **KD/GP**

AM advised that he would forward to JS the breakdown of the headings for the Plan **AM**

5. Treasurers Report

There was no Treasurers Report as AP had given apologies.

6. Timeline for the way forward

After discussion it was agreed that GP would take a responsibility for the production of a Gantt Chart to assist with the planning and timescales of the production of the NDP. JS to forward the NDP Headings to GP. **GP JS**

GP commented that the dates for the Open Meetings will be included in the chart but that key matters need to be completed first. AM advised that the whole process needs to be as consultative as possible and likely that three Open Meetings would be required during the process, with an early stage meeting. **GP**

7. Any other business

It was agreed that another notification needs to be put up the Village Facebook page advising residents that the NDP group are now forming new sub-groups if any residents would like to be involved. Particularly those residents who had indicated that they would like to *sign-up* on their Questionnaire. **JS/EG**

It was also agreed that a notice should be put on the Co-op village notice board, and in the windows of the other shops. JS to discuss with the Manager of the Co-op. **JS**

AM circulated the Terms of Reference drawn up by the Parish Council for the formation of the NDP Group. It was noted that in future the name of the group will be known as the Upper Rissington Neighbourhood Plan Steering Group (NPSG). AM asked that everyone read the content of the Terms of Reference and JS was asked to circulate the document to those members not present at the meeting, and to circulate the Code of Conduct to everyone. **ALL JS**

The following roles, outlined in the Terms of Reference, were agreed:

Bridging Co-ordinator – AM
Communication Co-ordinator – AS
Volunteer Co-ordinator – To be appointed

8. Walk round the Village

AM advised that the walk around the village would take place on Sunday 4th February at 2pm meeting at the Village Hall. AM would plot the route of the walk and circulate to everyone before Sunday **AM**

9. Date of the next meeting

Tuesday 20th February 2018 at 7pm at the Village Hall.
Subsequent to the meeting JS has given her apologies that she is not able to attend on this date, and has circulated the dates 22nd and 28th February as alternative meeting dates.

