

Upper Rissington Neighbourhood Development Plan

Notes from a Meeting held on Tuesday 28th November 2017 at 7pm

Present:

Andrew Maclean (Chairman) (AM)
Emma Goodbody (EG)
Fraser Morphew (FM)
Amos Peek (AP)
Julia Sibun (JS)

1. Apologies for absence

ACTION

Jerry Flint, Michele Clifford-Holmes

2. Notes from the last meeting held on Tuesday 15th August 2017

The notes from the last meeting were approved without any amendments.

3. Treasurers Report

AP reported that he had been unable to receive a response from the Parish Council in respect of the release of funds towards the cost of the production of the Village NDP.

AM commented that he had requested £3,000 as a grant towards the costs and would be speaking to Pauline Rigby on Thursday 30th November, who has recently been appointed as the Clerk to the Parish Council. AM commented that the matter needed to be included on the agenda for the next meeting of the Parish Council taking place on Wednesday 13th December. The form required for the release of the allocated funds was ready for signature and only needed to be signed by the Clerk. AM would follow up with Pauline Rigby.

AM

JS commented that a sum of £11,000 had been allocated in the Parish Council Budget over the next two years. AM commented that in addition the funds available from Central Government for the Village NDP was £9,000.

It was agreed that Pauline Rigby should receive the notes from the previous NDP meetings, and Pauline should also be advised of all future meeting dates.

JS

AM commented that the Clerk will require a project plan outlining the various stages for the delivery of the NDP and that he would be responsible for producing the outline plan, and keeping it updated on a regular basis for the benefit of the Parish Council.

AM

AM commented that Upper Rissington had been designated as a Sustainable Settlement within the *Emerging Cotswold Local Plan (ECLP)*, which means that the village defaults to allowing housing development. AM commented that tactfully the NDP should not be blocking the development of more housing, but should also not be promoting housing development.

In the ECLP Upper Rissington is limited to zero houses for development but that housing development would be permissible in principle.

4. Compilation of the Questionnaire Responses

FM presented the responses to the Questionnaire, and circulated 15 graphs (of 22 questions) summarising the reaction from the residents to the questions.

It was agreed that the graphs would be forward to JF for inclusion on the village website, together with a copy of the notes from the meeting.

**FM/JS
JF**

FM commented on the following categories:

Q8 - Community Woodland & Gardens – 77% strong response

FM commented that under this category 29 responses had indicated that they would like to be signed up to this section of the NDP, and it was agreed that a notification should be put out on the village website and the village Facebook page to find out who the residents are who would like to be signed up.

JS/EG

This category included children's forest schools and survival courses, wildflower and bee havens. It was agreed that woodlands had a great influence on children promoting an active and healthy lifestyle.

Q9 – Green spaces, recreation areas and countryside access – 86% strong response

FM commented that under this category 35 responses had indicated that they would like to be signed up to this area of the NDP.

Q10 - Allotments

FM commented that only 16.32% of the responses were strongly interested in the allotments. It was discussed and agreed that perhaps the N-E location of the proposed allotments, and the condition of the soil, were putting some residents off from pursuing an allotment.

JS suggested that the NDP Committee should walk all the green spaces and footpaths one weekend morning so that everyone concerned would know exactly the areas available for green space, footpaths, walkways, cycle ways, allotments etc. The idea was approved and a date would be agreed in the new year. The proposed date would be included on the village website and Facebook page so that any other residents could join in with the walk.

**AM/JS
EG**

Q11 – Footpaths, Cycleways and Trim Trail

FM commented that 82% of the responses were strongly interested in the Footpaths, Cycleways and Trim Trail, and that this response indicated that this section is an important area of the NDP to the residents.

Q14 – Speed Limits on the Barrington Road

FM commented that 79.65% of the responses agreed that the speed limits should be 30mph on the Barrington Road and 20mph within the village.

It was agreed that Nigel Moor should undertake the Traffic Study for the Barrington Road, and the promotion of a pedestrian crossing between Sandy Lane and the village.

It was agreed to invite Nigel Moor to the next meeting on Thursday 25th January. **AM**

Q20 – What further type of housing provision would you like to see in the village?

FM commented that 60.89% would like to see no further housing provision in the village, 17.34% would like to see affordable housing, 15.13% would like to see sheltered housing for the elderly and 2.95% would like to see a Care Home.

A discussion was held on members of the Parish Council being included on the Committee and it was agreed that JS should invite Matt Barley to be a member of the NDP Committee. **JS**

Q22 – How often do you use the bus service?

FM commented that 70.97% of the responses never use the bus service. AM commented that the buses were not linked to the railway station timetables and therefore it was not surprising that residents would not rely on the bus service for commuting to and from work.

AM thanked FM for producing the various graphs and asked that FM produce one more graph to give the demographics of the village, and circulate to the Committee. **FM**

FM concluded that he had received 294 replies to the Questionnaire which does act as a representative sample of the village.

5. Discussion on the Headings & Sections for the NDP

AM circulated the proposed outline of the various headings and sections for the NDP and it was agreed to appoint individuals or groups of people to undertake writing the section under each heading.

JS commented that that the weakness of the present Committee was that it was not large enough to undertake the writing of every section of the NDP and that it was important to secure new members to the Committee, and particularly residents from Victory Fields.

Everyone agreed that the formation of the NDP Committee needed to be re-launched and there needed to be a drive to recruit new members on social media, and the village website. JS and EG would promote the recruitment on the village Facebook page. **JS/EG**

Consideration was given to individuals to be approached for a responsibility for the various sections of the NDP as follows:

History – RAF Little Rissington – A New Community – Victory Fields

AP would approach Mike Grierson. **AP**

The Plan Area

AM commented that this section had been completed, and is ready for inclusion in the NDP. **AM**

Recreation & Leisure

AM would approach Gary Black. **AM**

Youth Facilities

JS/EG would approach Zoe Branch and Karen Collett. **JS/EG**

A vibrant business community in the village

JF to be responsible for this section **JF**

Traffic Management

AM would approach Nigel Moor. **AM**

Developing and using village green spaces

JS, EG and MC-H to be responsible for this section. **JS/EG/
MC-H**

Maintaining and improving footpaths and cycle ways in the village

AM to be responsible for this section. **AM**

After discussion it was agreed that the Great Rissington School / parents of the children should be approached to be involved with the preparation of the NDP and in particular to discuss the document with the Secretary of the School. It was agreed that FM would speak to Caroline Minchin, the Secretary at the School, as cycle ways and the internal movements of children around the village would be an important subject to the School. **FM**

AM commented that another heading for the NDP Plan should be IT – and the introduction of fibre broadband to all houses in the village. At the present time there was only copper broadband and no fibre optic. It was agreed that an IT professional should be approached for this section, and that a notification needed to be placed on the village website and village Facebook page. JS/EG undertook to place the notification. **JS/EG**

AM agreed to circulate the proposed outline of the various headings and sections for the NDP to the Committee and request that everyone **AM**

give further consideration to the headings to ensure that no area of interest had been missed.

6. Agree the date for the Open Meeting for residents to review the proposed sections of the NDP

It was too early to propose a date for the Open Meeting, and this date would be agreed at the next Committee Meeting.

7. Any other business

AM commented that the Village Hall Committee were holding an Open Day in the Village Hall on Saturday 9th December from 11am until 1pm. The purpose of the Open Day was for residents of the village to meet societies, organisations, groups, clubs and classes operating out of the Village Hall. AM invited members of the NDP Committee to attend the Open Day with him as it was a good opportunity to speak to residents about the work of the NDP Committee. **ALL**

JS advised that JF had emailed to advise that he would stand down as a member of the Committee, as he was unable to attend the meetings, but that he would maintain the website as promised FOC, and he will also complete the Business Section of the NDP. **JF**

8. Date of the next Committee Meeting

Thursday 25th January 2018 at 7pm in the Village Hall.

AM would book the Village Hall for the Meeting. **AM**