

## Upper Rissington Neighbourhood Development Plan

### Notes from a Meeting held on Wednesday 31<sup>st</sup> May at 7.30pm

#### Present:

Andrew Maclean (Chairman) (AM)  
Michele Clifford-Holmes (MC-H)  
Fraser Morphew (FM)  
Amos Peek (AP)  
Julia Sibun (JS)

#### 1. Apologies for absence

**ACTION**

Jerry Flint, Caroline Maclean, Emma Goodbody.

The turn-out for the meeting was disappointing, and it was agreed that information on the NDP needed to be included in an edition of *The Breeze* – to give all residents an opportunity to volunteer and participate.

**AM/JS**

AM commented that Wayne Fisher (Village Hall Committee) would like to be included on the group.

#### 2. Notes from the last meeting held on 18<sup>th</sup> April 2017

JS advised that a number of people who attended the first meeting on 18<sup>th</sup> April had commented that they did not want to be a member of a working group, but that they were available to help with the distribution of the questionnaire around the village.

There were no further comments and the notes of the meeting were approved.

#### 3. Draft Questionnaire

FM circulated a draft of the questionnaire. After discussion it was agreed that there needed to be a short, succinct opening page explaining the purpose of the questionnaire, and the NDP.

**FM/CM**

It was agreed that further questions were needed i.e. do you work from home or commute, do you own a dog, are you a member of any groups in the village etc. FM agreed to prepare a second draft of the questionnaire for discussion at the next meeting.

**FM/CM**

#### **4. Distribution of the Questionnaire**

FM and JS would agree the task force team to distribute the questionnaire when it was completed. AM would ask Jerry Flint to supply a street plan to make the distribution easier to manage. **FM/JS  
AM**

FM advised that he would make provision for a post box to be located at the Co-op for the return of the questionnaire. **FM**

AM commented that there would need to be regular reminders on the Village Facebook page for residents to complete the questionnaire. **AM**

It was agreed that there should be a facility to complete the questionnaire online and AP commented that he would discuss with an IT contact and report further at the next meeting. **AP**

#### **5. Identification of Green Spaces**

The green spaces, as listed on the agenda for the meeting, were generally discussed, and the location of the green spaces was agreed on a plan brought to the meeting by AM.

The area of green space that was located in the south-west corner of the village was identified as belonging to the Great Rissington Parish Council. AM agreed to attend the next Parish Council meeting in that village to discuss the possibility of the parcel of land being included within the boundary of the Upper Rissington Parish Council. **AM**

#### **6. Any other business**

Areas of responsibility in the preparation of the NDP were discussed:

Treasurer – Amos Peek  
Allotments & Community Orchard – Amos Peek  
Sport - TBC  
Education & Children's Needs - TBC  
Traffic & Public Transport - TBC  
The Old Co-Op Building - TBC

AM commented that he would join Nigel Moor, who was taking a responsibility for the footpaths and cycle ways, when he undertook his walk around the village. **AM/NM**

It was agreed that these areas of responsibility that required a volunteer should be posted on to the Village Facebook page. AM agreed to undertake the posting on Facebook. **AM**

AM advised AP that in his capacity as Treasurer he would be required to work alongside Debbie Hill, the Secretary of the Parish Council, when applying for the grant of £9,000 that was available for the preparation and production of the NDP. It was agreed that the Chairman and the Secretary would be the signatories on the cheque book. **AM/AP**

AM commented that someone was needed to review all the previous Plans and Studies that had previously taken place to check if any of that information was relevant to the production of the NDP. FM agreed to review the various planning documents and allocate any areas of interest. **FM**

## **7. Date of the next meeting**

Monday 12<sup>th</sup> June at 7.30pm at 3 Avro Road, Upper Rissington  
GL54 2NU.